

SITE VISIT SUPPORT – APPLICATION FORM

The application must be submitted before deciding the destination, at least 1 month prior to your arrival in TOKYO and no later than FEB 26, 2021. Please specify a candidate city(s) other than Tokyo.

A CORPORATE EVENT INFORMATION

Corporate Event / Group Name	XXXXXX Group
Event Owner Company	XXXXX Insurance Co.
Event Type	<input type="checkbox"/> Corporate Meeting <input checked="" type="checkbox"/> Incentive
Website	https://www.xxxxx.com
Company Industry / Business Nature	Insurance
Country	Worldwide
Number of Overseas Attendees	1500
Arrival / Departure date (Tokyo)	Arrival <u>2021/ 6 / 15</u> (Y/M/D) Departure <u>2021/ 6 / 18</u> (Y/M/D) (3Nights)
Candidate Hotel in Tokyo	<input type="radio"/> <input type="radio"/> Hotel Tokyo
Other Candidate Cities	Any other destinations you are considering for this corporate event other than Tokyo. (Singapore, Kyoto) ※Please let us know at least 1 city
Decision-making Date	When will the destination decision be made? <u>2020 / 7 / 16</u> (YYYY/MM/DD)

B APPLICANT / KEY CONTACT

Role of Applicant	<input type="checkbox"/> Event Owner <input checked="" type="checkbox"/> Overseas Planner <input type="checkbox"/> Other (Please specify: _____)	
Contact Person	Name	(Ms. <input type="checkbox"/> • Mr. <input checked="" type="checkbox"/>) XXXXXX
	Title	Sales Manager
	Company	XXXXX Meetings & Events
	Country	XXXXX
	Phone	00-0000-0000
	Email	xxxxxxx@xxxxxevents.com
	Website	https://www.xxxxxevents.com

C SITE VISIT INFORMATION

Personal Information	1	Name	(Ms. <input type="checkbox"/> • Mr. <input checked="" type="checkbox"/>) XXXXXXXX
		Title	Managing Director
		Company	XXXXXX Insurance Co.
		Country	XXXXX
		Preferred Dates	Arrival <u>2020/ 6 / 17</u> (Y/M/D) Departure <u>2020/ 6 / 20</u> (Y/M/D)
	2	Name	(Ms. <input checked="" type="checkbox"/> • Mr. <input type="checkbox"/>) XXXXXXXX
		Title	Sales Manager
		Company	XXXXX Meetings & Events
		Country	XXXXX
		Preferred Dates	Arrival <u>2020 / 6 / 17</u> (Y/M/D) Departure <u>2020/ 6 / 20</u> (Y/M/D)

I understand and accept all terms and conditions for the site visit support. I will report the selected city when it is decided.

Signature of Applicant XXXXXXX Date 2020/5/8