

SITE VISIT SUPPORT – APPLICATION FORM FOR CORPORATE EVENTS

The application must be submitted before deciding on the destination, at least 1 month before arrival in TOKYO and no later than FEB 27, 2026.
Please specify a candidate city(s) other than Tokyo.

A CORPORATE EVENT INFORMATION

| | |
|------------------------------------|--|
| Corporate Event / Group Name | XXXXXX Group |
| Event Owner Company | XXXXX Insurance Co. |
| Event Type | <input type="checkbox"/> Corporate Meeting <input checked="" type="checkbox"/> Incentive |
| Website | http://www.xxxxx.com |
| Company Industry / Business Nature | <input checked="" type="checkbox"/> Insurance <input type="checkbox"/> Banking and Finance <input type="checkbox"/> Electronics <input type="checkbox"/> Technology <input type="checkbox"/> Food <input type="checkbox"/> Direct Sales <input type="checkbox"/> Automotive <input type="checkbox"/> Medical and Pharmaceutical <input type="checkbox"/> Beauty and Cosmetic <input type="checkbox"/> Other (Please specify:) |
| Country or Region | Worldwide |
| Number of Overseas Attendees | 1,500 |
| Arrival / Departure Date (Tokyo) | Arrival <u>2026 / 6 / 14</u> (Y/M/D) Departure <u>2026 / 6 / 17</u> (Y/M/D) (3Nights) |
| Candidate Hotel in Tokyo | ○○Hotel Tokyo |
| Other Candidate Cities | Have you considered any other destination other than Tokyo for this corporate event? (Singapore, Hong Kong) ※Please let us know at least 1 city |
| Decision-making Date | When will the destination decision be made? <u>2025 / 7 / 14</u> (YYYY/MM/DD) |

B APPLICANT / KEY CONTACT

| | | |
|-------------------|---|---|
| Role of Applicant | <input type="checkbox"/> Event Owner <input checked="" type="checkbox"/> Overseas Planner <input type="checkbox"/> Other (Please specify:) | |
| Contact Person | Name | <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mr. XXXXXX XXXXXXXXXXXXX |
| | Title | Sales Manager |
| | Company | XXXXXX Meetings & Events |
| | Country or Region | XXXXXXX |
| | Phone | 00-0000-0000 |
| | Email | xxxxxxx@xxxxxevents.com |
| | Website | http://www.xxxxxevents.com |

C SITE VISIT INFORMATION

| | | | |
|-----------------------|---|-----------------|--|
| Personnel Information | 1 | Name | <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mr. XXXXXXXXXXX XXXXXXXXXXXXX |
| | | Title | Managing Director |
| | | Company | XXXXX Insurance Co. |
| | | Country/Region | XXXXXXX |
| | | Preferred Dates | Arrival <u>2025 / 6 / 14</u> (Y/M/D) Departure <u>2025 / 6 / 17</u> (Y/M/D) |
| | 2 | Name | <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Mr. Xxx XXXXXX |
| | | Title | Managing Director |
| | | Company | XXXXX Insurance Co. |
| | | Country/Region | XXXXXXX |
| | | Preferred Dates | Arrival <u>2025 / 6 / 14</u> (Y/M/D) Departure <u>2025 / 6 / 17</u> (Y/M/D) |

I understand and accept all conditions and procedures for the site visit support. I will report the selected city when it is decided.

Signature of Applicant XXXXXX XXXXXXXXXXXXXXX Date 2025/5/9