SPECIAL PROGRAMS – ELIGIBILITY CRITERIA

Tokyo Convention & Visitors Bureau (TCVB) offers privilege programs for Corporate Meetings & Incentive Travel. The programs are offered to groups with a minimum of 100 visitor nights in Tokyo.

ELIGIBILITY CRITERIA

A Corporate Meeting or Incentive Travel group should meet the following criteria. A “visitor night” is defined as one attendee staying for one night.

For example, 500 attendees spending two nights would be 1,000 visitor nights.

- A minimum of 100 visitor nights in Tokyo.
- Your event must take place in Tokyo on or before MAR 31, 2021.
- Planned events should not be related to any political or religious issues.

GROUP CATEGORY

<table>
<thead>
<tr>
<th>Visitor Nights</th>
<th>Giveaway for Each Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 – 199</td>
<td></td>
</tr>
<tr>
<td>200 and more</td>
<td>Choice A:</td>
</tr>
<tr>
<td>Visitor Nights</td>
<td>Choice B:</td>
</tr>
<tr>
<td>200 – 399</td>
<td>Giveaway + Airport Welcome +</td>
</tr>
<tr>
<td>Visitor Nights</td>
<td>VIP Souvenir + One Choice from Programs</td>
</tr>
<tr>
<td>400 – 999</td>
<td>Giveaway + Airport Welcome +</td>
</tr>
<tr>
<td>Visitor Nights</td>
<td>VIP Souvenir + Two Choices from Programs</td>
</tr>
<tr>
<td>1000 – 2999</td>
<td>Giveaway + Airport Welcome +</td>
</tr>
<tr>
<td>Visitor Nights</td>
<td>VIP Souvenir + Two Choices from Programs</td>
</tr>
<tr>
<td>More than</td>
<td>Giveaway + Airport Welcome +</td>
</tr>
<tr>
<td>3000 Visitor</td>
<td>VIP Souvenir + Customized Programs to meet your preference</td>
</tr>
<tr>
<td>Nights</td>
<td></td>
</tr>
</tbody>
</table>

*Airport Welcome = At Haneda or Narita Airport, max. 4 flights per event

*We provide Tokyo Souvenir when you prefer not to choose any Cultural/Entertainment Program(s)

PROGRAM CHOICES

CULTURAL PROGRAMS

Recommended for a small group (10 – 30 pax)

- Budo Fitness – Learning a modernized form of long-established martial arts practices
- Tokyo Dyeing
- Robot Workshop
- “Wagashi” Making & Tea Ceremony Experience
- Sushi Making
- Japanese Cooking with Tokyo Vegetables
- 1-Day Tama Nature Tour
- Mt. Takao Eco-Walking Tour – Share stories about how to coexist with nature in the sustainability world
GENERAL TERMS AND CONDITIONS

1. Applicant should submit the designated survey, and final name list after the event. All applications are reviewed preliminarily.
2. Please provide us a photo of your event in Tokyo with permission for usage. It will be used for our case studies and promotional purposes only.
3. Valid only for corporate meetings or incentive groups organized by private companies with a minimum of 100 visitor nights in Tokyo.
4. Only applicants who reside outside of Japan are eligible. Applicant must be either an event owner (a company) or a meeting planner.
5. The application must be submitted at least 1 month prior to your arrival in Tokyo and no later than FEB 26, 2021.
6. All offers are subject to availability and venue conditions. When the requested program is not available, TCVB will offer an alternative program.
7. A green room for performers should be provided by the applicant.
8. Giveaway, Tokyo Souvenir and Special Souvenirs for VIPs are available while stocks last and are subject to change without prior notice. Tokyo Souvenirs are pre-selected and are not subject to individual choice.
9. Your application must be reviewed to receive support from TCVB. After the support is granted, a cancellation fee will apply if cancellation is made by the organizer/applicant. TCVB will inform you of the cancellation fees and other conditions.
10. All offers are valid until MAR 31, 2021 and subject to change without prior notice. Tama is located in western Tokyo. This area is Tokyo’s oasis, blessed with an abundance of nature.

HOW TO APPLY
Please fill out the attached application form, and send it with your itinerary to TCVB by email. The application should be submitted at least 1 month prior to your arrival in Tokyo and no later than FEB 26, 2021. Please note that the offer is not guaranteed until you have received confirmation from TCVB.

CONTACT
Business Events Team,
Tokyo Convention & Visitors Bureau
businessevents@tcvb.or.jp

Recommended for a large group (50 – 100 pax)
- Kintsugi Workshop –Bringing the Edo period antique pottery to the current era by Kintsugi method~
- Tokyo Daredemo Bon Dance
- “Hokusai” Tokyo Yoga
- Hotaluna/Himiko/Emeraldas Cruise with a Free Cocktail Reception
- Samurai Training
- Team-Building Taiko Lesson
- Tokyo Sake Lecture & Tasting
- The KonMari Method™ Workshop

PARTY ENTERTAINMENT
- ORIENTARHYTHM Workshop
- “BLUE TOKYO” Dance & Acrobatic Performance
- Ninja Warriors
- “Furisode-san” Kimono Ladies
- Awaodori Dance Performance
- Taiko Performance
- Sumo Event
- Japanese Calligraphy Performance with Live Music
- “Kagamijishi” Performance – The Lion Dance with Live Musical Accompaniment
- “Wotagei” Performance
- “ikebana” Flower Arrangement Performance
- “SIRO-A” Performance ~Fusion of Tokyo~ *For 1000 – 2999 and more Visitor Nights Only

(Note) Maximum capacity indicated is just a guide. Please inquire as to the size of the group for each offering.