

SITE VISIT SUPPORT – APPLICATION FORM

The application must be submitted before deciding the destination, 1 month prior to your arrival in TOKYO and no later than FEB 28, 2019.

A CORPORATE EVENT INFORMATION

Corporate Event / Group Name	
Event Owner Company	
Event Type	<input type="checkbox"/> Corporate Meeting <input type="checkbox"/> Incentive
Website	
Business Nature (Primary Market)	
Country	
Number of Overseas Attendees	
Arrival / Departure date (Tokyo)	Arrival ___ / ___ / ___ (Y/M/D) Departure ___ / ___ / ___ (Y/M/D) (___ Nights)
Candidate Hotel in Tokyo	
Other Candidate Cities	Any other destinations have you considered for this corporate event other than Tokyo? (_____) Please let us know at least 1 city
Decision-making Due Date	When will the destination decision be made? ___ / ___ / ___ (YYYY/MM/DD)

B APPLICANT / KEY CONTACT

Role of Applicant	<input type="checkbox"/> Event Owner <input type="checkbox"/> Overseas Planner <input type="checkbox"/> Other (Please specify: _____)		
Contact Person	Name		
	Title		
	Company		
	Country		
	Phone		
	Email		
	Website		

C SITE VISIT INFORMATION

Person Information	1	Name	(Ms. · Mr.)
		Title	
		Company	
		Country	
		Preferred Dates	Arrival ___ / ___ / ___ (Y/M/D) Departure ___ / ___ / ___ (Y/M/D)
	2	Name	(Ms. · Mr.)
		Title	
		Company	
		Country	
		Preferred Dates	Arrival ___ / ___ / ___ (Y/M/D) Departure ___ / ___ / ___ (Y/M/D)
	3	Name	(Ms. · Mr.)
		Title	
		Company	
		Country	
		Preferred Dates	Arrival ___ / ___ / ___ (Y/M/D) Departure ___ / ___ / ___ (Y/M/D)

I understand and accept all conditions and procedures for the site visit support. I will report the selected city when it is decided.

Signature of Applicant _____ Date _____